

# WARREN TOWNSHIP SCHOOLS

Board of Education Meeting \* October 3, 2022 \* 7:00 PM  
Warren Middle School and Virtual

The Warren Township Board of Education meeting will be held in person and virtual, with Board members and Administration. The public is welcome to attend in person or virtually at <https://tinyurl.com/WarrenTBOE100322>.

I. Call to Order and Statement of Presiding Officer David Brezee, President

Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the Open Public Meetings Act was provided by the posting, mailing/delivery, and filing of this notice on January 5, 2022. This notice was on that date posted on the bulletin board in the Township Office, sent to the Courier News, the Echoes Sentinel and TAP into Warren, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."

II. Pledge of Allegiance

III. Roll Call

___ Mark Bisci	___ Mehul Desai	___ Ryan Valentino
___ David Brezee	___ Lisa DiMaggio	___ Todd Weinstein
___ Daniel Croson	___ Laura Keller	___ Patricia Zohn

IV. **Minutes**

- RESOLVED, that the Board of Education approves the public and private session minutes of the September 19, 2022 Board Meeting.

V. Correspondence and Information

· HIB Information

Total # of Investigations:

Total # of Determined Bullying Incidents:

0

0

· Suspension Report

In School:

Out of School:

0

2

· Fire Drills

ALT  
September 9

Central  
September 2

Mt. Horeb  
September 8

Woodland  
September 8

Middle  
September 8

Security Drills

ALT  
September 7  
Lockdown

Central  
September 9  
Lockdown

Mt. Horeb  
September 14  
Lockdown

Woodland  
September 14  
Lockdown

Middle  
September 12  
Lockdown

ALT  
September 16  
Bus Evacuation

Central  
September 14  
Bus Evacuation

Mt. Horeb  
September 8  
Bus Evacuation

Woodland  
September 9  
Bus Evacuation

Middle  
September 14  
Bus Evacuation

- VI. President's Remarks – Mr. David Brezee
- VII. Superintendent's Remarks – Dr. Matthew Mingle
- VIII. Presentation
- IX. Discussion
- X. Committee Reports
  - Curriculum, Communications, and Technology Committee - September 19, 2022
    - Laura Keller - Chair, Mark Bisci, Daniel Croson, Lisa DiMaggio
  - Finance, Operations, and Security Committee - No Meeting
    - Patricia Zohn - Chair, Mark Bisci, David Brezee, Ryan Valentino
  - Personnel and Negotiations Committee - August 29, 2022
    - Todd Weinstein - Chair, Mehul Desai, Laura Keller
  - Ad Hoc Planning for Elementary Growth Committee - September 22, 2022
    - Mark Bisci, Laura Keller, Todd Weinstein
- XI. Public Commentary (agenda items only)

**Note on public input at BOE meetings:** Board Policy #0167, adopted on June 18, 2018, provides for public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, address, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to three minutes' duration. If necessary, the public comment portion of the meeting may be extended fifteen minutes with Board approval;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board;

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XII. Items for Board Consideration/Action

The Superintendent recommends that it be:

A. Education

A.1. HIB Report

RESOLVED, that the Board of Education accepts the HIB Report submitted by the Superintendent for the period ending on September 19, 2022.

A.2. School Safety Data System (SSDS) Summary Report  
RESOLVED, that the Board of Education approves the SSDS Summary Report submitted by the Superintendent for the Report Periods 1 and 2 of the 2021-2022 school year.

A.3. Curriculum Committee Goals  
RESOLVED, that the Board of Education approves the Curriculum, Communications, and Technology Committee goals for the 2022-2023 School Year:

- Support the implementation of year three strategic plan priorities that focus on Curriculum, Instruction, and Technology:
  - Student Achievement
    - Prioritize social emotional learning as a foundational component of academic growth and success.
  - Belonging
    - Increase staff capacity to understand and engage with equity issues in order to support staff and students.
    - Create a culture that values belonging and community.
    - Incorporate student voice in the concept of belonging.

B. Finance/Operations/Transportation

B.1. Travel Approval

Whereas, in accordance with State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools' Policy 6471-School District Travel, travel by school district employees and Board of Education members must be approved in advance.

Now Therefore Be It RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

Name	School	Workshop/ Conference	Location	Month/Yr	Cost
Nancy Andrews	WS	New Jersey School Board Association Workshop 2022	Atlantic City	Oct 24 - 25, 2022	\$297
Jeffrey Heaney	WS	New Jersey School Board Association Workshop 2022	Atlantic City	Oct 24 - 25, 2022	\$344

All of the above travel has been approved by the Superintendent. The School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

C. Personnel/Student Services

C.1. Employment for the 2022-2023 School Year

RESOLVED, upon recommendation from the Superintendent that the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by \*) conditional upon the final approval by the New Jersey Department of Education. The Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et. Seq., N.J.S.A. 18A:6.14.12, et. Seq., if applicable Staff members shall be paid in accordance with provisions in their collective bargaining agreement and/or in accordance with a schedule provided to all employees prior to the beginning of the contract or school year.

Name	Position/PCR	Location	Degree	Step	Salary	Effective Date	Tenure	Discussion
Ivonne Aviles	School Bus Driver 7 hrs 12-00-24/aqx	Transportation	N/A	N/A	\$31,850	On or about October 10, 2022 through June 30, 2023 (Pending Pre-employment Post-offer Testing)	No	To replace employee #3454
Josue Villatoro-Reyes	Custodian 04-35-10/ajg	MH	N/A	N/A	\$41,600	On or about October 4, 2022 through June 30, 2023 (Pending Pre-employment Post-offer Testing)	No	To replace employee #3544
Dormi Borrayes	Custodian 04-35-10/apz	MH	N/A	N/A	\$43,680	On or about October 12, 2022 through June 30, 2023 (Pending Pre-employment Post-offer Testing)	No	To replace employee #3431

C.2. Substitute Teachers

RESOLVED, that the Board of Education approves the following to be appointed as substitute teachers for the 2022-2023 school year.

Name
Constance VanArsdale
Laura Lofling
<b>Barbara Savage (Nurse)</b>

C.3. Leave Request

RESOLVED, that the Board of Education approves the following leave requests:

Employee ID	Paid/Unpaid
#3059	FMLA - January 23, 2023 through February 17, 2023 (paid) FMLA - February 20, 2023 through March 24, 2023 (unpaid) NJFLA - March 27, 2023 through June 30, 2023
#2529	FMLA - February 27, 2023 through May 5, 2023 (paid) NJFLA - May 8, 2023 through June 30, 2023
#0095	FMLA - October 24, 2022 through on or about January 23, 2023 (paid)
#2058*	FMLA - August 29, 2022 through on or about October 16, 2022 (paid)
#2714	<b>FMLA - October 6, 2022 through October 7, 2022 (paid)</b> <b>FMLA - October 10, 2022 through October 14, 2022 (unpaid)</b>

\*(This motion supersedes previous motion from August 29, 2022)

- C.4. Retirement/Resignation  
RESOLVED, that the Board of Education approves the retirement/resignations of the following staff:

Name	Position	Location	Retirement/Resignation	Dates of Service
Alicia Freidinger	Preschool Paraprofessional 30 hrs 08-35-08/bnt	MH	Resignation	August 29, 2022 through October 21, 2022
Thomas Ronkowitz	Custodian 04-35-10/apz	MH	Resignation	October 26, 2020 through October 20, 2022

- C.5. WTEA Stipend Position 2022-2023  
RESOLVED, that the Board of Education approves the following WTEA stipend position per the contracted rate for the 2022-2023 school year:

Club/Activity	Name
Yearbook Advisor	Jamie Einiger

\*(This motion supersedes previous motion from July 18, 2022.)

- C.6. Employment Rescission  
RESOLVED, that the Board of Education rescinds the appointment of Maria Trochez as School Bus Driver for Warren Township Schools effective September 21, 2022.
- C.7. Long Term Substitutes  
RESOLVED, that the Board of Education approves the following individuals as Long Term Substitutes:

Name	Effective Date	Replacing Employee #
*Kathryn Magnier	On or about August 29, 2022 through on or about October 17, 2022	#2058

\*(This motion supersedes previous motion from August 29, 2022)

- C.8. After School Activities/Clubs  
RESOLVED, that the Board of Education approves the 2022-2023 after school activities/clubs, and the instructors for each, at the negotiated stipend rate. \*(This motion supersedes previous motion from September 19, 2022)
- C.9. Crisis Prevention Intervention Repeat/Refresher Training Instructor Stipend  
RESOLVED, that the Board of Education approves the following staff as Crisis Prevention Intervention (CPI) Instructor. Each staff member will be reimbursed at the WTEA contract rate \$50.00 per hour. For a total cost shall not exceed \$1,200.00.

Course	Staff Members	Date	First Offering Prep hours	Instructor Hours	Total Cost
CPI Initial Training	Jessica Decelle and Rebecca Hartman	10/11/2022	6 hours each	Within contract day paid for prep only	\$600.00

CPI Refresher Training	Jessica Decelle and Rebecca Hartman	11/7-8/2022	6 hours each	Within contract day paid for prep only	\$600.00
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C.10. October Inservice Facilitators

RESOLVED, that the Board of Education approves the following staff for their participation in the October Inservice as Course Facilitators at the WTEA contractual rate for prep and delivery per employee, for a total cost not to exceed \$11,000.00.

Names		
Danielle Buzby	Cynthia Cassidy	Susan Sage
Catherine Lazas	Kristen Stoyanov	Marissa Marton Sarao
John Tshilas	Beatrice Schwarzkopf	Alyssa Pech
Andrew Ahimovic	Timothy Fabiano	Cheryl Plager
Nancy Andrews	Michele Wolkun	Lauren Rowling
Lyndsay Carroll	Patricia Iannacone	Lisa Carlson
Lauren Floroff	Lisa Lontai	Carol Brown
Lauren Valera	Julie Costa	Kim Bostory
Simone Miller	Francesca Frosoni	Kathy Boraski
Martha Mendez	Jan Brennan	Justina Thomson
Myranda Shimko	Michelle Zgombic	Sarah Kolesar
Christine Cirrotti	Susan Cooper	Rebecca Sutherland
Kelly Stankiewicz	Jennifer Ronkiewicz	<b>Sean Convery</b>

C.11. Virtual English Language Learner Parent Information Nights - Staff

RESOLVED, that the Board of Education approves the following employees for their participation in the three ELL Parent Information Nights at the WTEA contractual rate of \$50 per hour per employee, for a total cost not to exceed \$2,000.00 fully funded using ESEA Title III. Dates TBA.

Names	
Minelli De Matos	Achau Nguyen
Paula Williams	Lauren Valera

C.12. Approval to Create Position

RESOLVED, that the Board of Education hereby approves to create the following position for 2022-2023 school year:

Location	Position	Full-Time Equivalent
WS	Classroom Paraprofessional 08-50-08/bnx	30 hrs per week

- C.13. Warren Middle School Musical  
RESOLVED, that the Board of Education approves the following personnel in support of the Warren Middle School production:

Name	Position	Cost
Kelly Backus	Choreographer	\$1,470
Michael Gasko	Assistant Director	\$1,470

- C.14. Warren Academy Courses - Instructor Stipend 2022-2023  
RESOLVED, that the Board of Education approves the following staff for reimbursement as an Instructor. Each instructor will be reimbursed at the WTEA contractual rate \$50.00 per hour.

Staff Members	Course	Date	Prep Hours	Instructor Hours	Cost Total Not to Exceed
Francesca Frosoni	All About Reading Workshop	10/13 and 10/25, 2022	1	1	\$100.00
Michelle Zgombic	Classroom Management During Online Instruction	10/18-19/2022	4	2	\$300.00
Francesca Frosoni	Alternate Observation	10/18/2022	3	1	\$200.00
Cynthia Cassidy	Digital Resources to Engage and Challenge	10/18/2022	1	1	\$100.00
Cynthia Cassidy	Making ClassLink Work For You	10/20/2022	3	1	\$200.00

- C.15. Long Term Substitute  
RESOLVED, that the Board of Education approves the following individual as a Long Term Substitute:

Name	Effective Date	Replacing Employee #
Crystal Kruse	October 24, 2022 through on or about January 23, 2023	#0095

D. Policy

D.1. Policies/Regulations – Second Reading

RESOLVED, that the Board of Education approves the second reading of the following policy and regulation:

Number	Name	New/Revision	Source of Changes
P2425	Emergency Virtual or Remote Instruction Program	R	SEA
R2425	Emergency Virtual or Remote Instruction Program	R	SEA

XIII. Unfinished Business

XIV. New Business

XV. Public Commentary (any topic)

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XVI. Adjourn



#### 2020-2025 Strategic Plan Goals

1. Competencies Goal 1 - Strengthen each student's academic competencies by fostering a supportive instructional culture.
2. Competencies Goal 2 - Strengthen each student's social-emotional competencies to maximize growth and capabilities.
3. Voice & Engagement Goal 1 - Streamline existing two-way communications between district stakeholders to maximize consistency, efficiency, and effectiveness.
4. Voice & Engagement Goal 2 - Investigate and adopt a partnership-driven change management process.
5. Equity & Consistency Goal 1 - Provide each student with a rich array of academic, enrichment, and diverse social experiences.
6. Equity & Consistency Goal 2 - Create a culture that values diversity.
7. Health, Wellness & Safety Goal 1 - Promote the health and social-emotional wellness of students by equipping each staff member with skills to identify related factors and enhance support systems.
8. Health, Wellness & Safety Goal 2 - Maintain and improve all district facilities in conjunction with the district safety and security plan.
- 9.

#### 2022-2023 District Goals

1. Student Achievement
  - a. Prioritize social emotional learning as a foundational component of academic growth and success.
2. Belonging
  - a. Increase staff capacity to understand and engage with equity issues in order to support staff and students.
  - b. Create a culture that values belonging and community.
  - c. Incorporate student voice in the concept of belonging.
3. Elementary School Rezoning
  - a. Plan for the implementation of new enrollment zones in the 2023-2024 school year.
    - i. Phase 1 - Model Development
    - ii. Phase 2 - Zone Development
    - iii. Phase 3 - Implementation Planning
    - iv. Phase 4 - Implementation
4. Safety
  - a. Evaluate the district's safety and security procedures and identify opportunities for enhancement.
5. Capital Planning
  - a. Implement referendum projects.
  - b. Implement short-term lunch programs and plan for long-term lunch program implementation.
  - c. Update the long-range capital plan.
  - d.

#### 2022-2023 Board Goals

1. Adopt a new five-year capital plan.
2. Negotiate a successor collective bargaining agreement with the Warren Township Administrators Association.
3. Expand training opportunities for new board members.
4. Support the implementation of year three strategic plan priorities.